Crannoch Duty of Candour Annual Report

In line with the statutory requirements the Crannoch this is the Annual Report in relation to Duty of Candour. During the last fiscal year there has been no incidents which have occurred in Crannoch in relation to Duty of Candour.

Crannoch has a Duty of Candour Policy and Procedure which sets out Both Severe Harm and Not severe Harm, the process to be followed in the event of a young person experiencing harm.

We clarify, how staff must say sorry using the 4R’s and clarify the action we will take to ensure the event will not happen again and that we have learned from the incident

All staff undertake training in the Duty of Candour using online training, which is based on the policy and procedure, based on the policy. The eLearning includes the information provided by the Fact Sheets 1,2 and 3. Fact Sheet 1 provides the agreed Health Board Policy to be used in services. Fact Sheet 2 provides information in relation to making an apology. Fact Sheet 3 provides information about regular monitoring and reporting of instances in relation to Duty of Candour.

To date there has been no need to amend the policy because of incidents as there have been none.

However, we have included a question in our incident reports about whether the incident must be reported under the Duty of Candour Policy and Procedure or not and the policy is reviewed annually to ensure it is up to date.

As the New Manager this report is in my name, Ashley Johnstone.

Ashley Johnstone

Manager

6 January 2025